**Social Value UK**

**IN STRICT COMMERCIAL CONFIDENCE**

**Invitation to Tender for**

**Bespoke Support**

**Table of Contents**

[Invitation to Tender 3](#_Toc168043220)

[Requirements 3](#_Toc168043221)

[Application process 3](#_Toc168043222)

[Timetable 4](#_Toc168043223)

[Instructions for completing the PQQ and Tender Response 4](#_Toc168043224)

[Method of submission 4](#_Toc168043225)

[Technical Specification for Bespoke Support Sessions 5](#_Toc168043226)

[Annex 1: Proposal Template 6](#_Toc168043227)

# Invitation to Tender

This call out is for members that are Level 2 Accredited Practitioners and above.

The [**PQQ**](https://form.jotform.com/240943366682363) and tender submission should be completed together.

**Background**

Social Value UK's unique selling proposition (USP) lies in its diverse membership base, encompassing organisations of varying sizes, sectors, and levels of expertise. This diversity positions us to collaboratively build capacity, enhance skills, and expand knowledge in social value and impact management theory and practice, both within our network and beyond. Our goal is to grow our membership and build capacity while inspiring and motivating current and prospective members to engage with our quality assurance services.

We receive many requests from members and non-members for bespoke support on a range of subjects including tools and methods, procurement, impact management cycles, ESG, the social value principles, SROI and more. We want to commission our members to collaborate with us in co-designing and co-delivering bespoke support sessions on a range of topics depending on market needs and demand.

## Requirements

* Level 2 Accredited Practitioner and above
* Evidence of implementing good impact management practice or supporting others to implement good impact management practice

## Application process

* Complete the application template attached to this document.

**Application evaluation criteria**

|  |  |  |
| --- | --- | --- |
|  | **Criteria** | **Score (max)** |
| 1 | Evidence of delivering or supporting good impact management practice  | 5 |
| 2 | Price | 5 |
|  | Total score (max) | 10 |

# Timetable

The indicative timetable for this tender process is set out below. This is intended as a guide, and whilst Member Services does not intend to depart from the timetable, it reserves the right to do so at any time.

|  |  |
| --- | --- |
| **Milestone** | **Date** |
| **Stage 1: Open to all SVUK Members that want to deliver services in the future** |
| Period PQQ available | 03/04/24 to 28/06/2024 |
| Last date for PQQ clarifications | 14/06/2024 |
| PQQ submission deadline  | 28/06/2024 |
| Completion of PQQ evaluation | 05/07/2024 |
| Inform successful and unsuccessful PQQ responders of the outcome of the PQQ exercise | 10/07/2024 |
| **Stage 2: Open to all members that want to deliver Bespoke Support**  |
| Invitation to Tender (ITT)  | 31/05/2024 |
| Tender bid submission deadline | 28/06/2024 |
| Completion of ITT evaluation | 05/07/2024 |
| Contract Award Notification | 10/07/2024 |
| Contract Start Date (est.) | 10/07/2024 |

# Instructions for completing the PQQ and Tender Response

All responses must be in English.

Member Services may, at its sole discretion, require clarification of a Bidder's PQQ and/ or tender response and will contact Bidders as necessary, for any clarification required.

All members that want to apply to be on the SVUK Framework Agreement are required to complete the PQQ only. Members that want to be on the SVUK Framework Agreement and deliver Bespoke Support Sessions should complete both the PQQ and the proposal template attached at Annex 1 and submit both the PQQ and proposal by 28 June 2024.

# Method of submission

Any questions about the PQQ, the training specification and/or the process should be directed to Clare.Bentley@socialvalueuk.org

Submissions and all supporting documents must be made in electronic format only and sent to Natasha.Jolob@socialvalueuk.org

# Technical Specification for Bespoke Support Sessions

**Background**

We want to commission our members to collaborate with us in co-designing and co-delivering bespoke support sessions on a range of topics depending on needs and demand.

**Period of delivery**: On a needs basis

**Timing of sessions:** To be agreed

**Budget:** To be agreed

**Duration:** Up to one day per support session

**Aims and objectives**

The overall aim is to increase skill and knowledge so that members and non-members can implement good practice, perform better and ultimately optimise their social value. This will be achieved by running bespoke learning sessions delivered by our more advanced members on behalf of SVUK.

Social Value UK has slide decks that can be used/ adapted for each support session depending on needs.

This will result in the following impact:

* Increasing skills and knowledge in various subjects relating to social value
* SVUK has increased capacity to deliver more training and support to members and non-members
* Quantum leaps in performance

**Session plan:**

Social Value UK will facilitate the sessions. Each session will include:

* Introduction to SVUK and the learner pathways
* Overview of the principles of social value and why they are important
* Presentations on different themes
* Case studies
* Action planning: Putting it into Practice
* Support available

Session themes may include any of the following: Tools and Methods, Social Value and Procurement, the Principles of Social Value, Writing a Theory of Change, Impact Management Cycle, Valuing Outcomes, ESG.

**Location:** Online via Zoom

**Delivery methods:** Interactive sessions, case studies, group discussions, action planning.

# Annex 1: Proposal Template

**Proposal for delivery of Tailored Support**

1. **General information**

|  |  |
| --- | --- |
| * 1. Name of applicant
 |  |
| * 1. Contact details
 | Phone no. |  |
| Email  |  |
| * 1. Day rate:
 |  |
| **Training delivery experience** |
| * 1. Have you delivered any SVI Accredited Practitioner Training?
 | Yes | No |
| If you responded ‘Yes’, please provide details (dates, audience, format, etc)  |  |
| * 1. Have you delivered SVI Level 1: Social Value Associate Training
 | Yes | No |
| If you responded ‘Yes’, please provide details (dates, audience, format, etc.)  |  |
| * 1. Have you delivered any other training on Social Value/IMM?
 | Yes | No |
| If you responded ‘Yes’, please provide details (topics, dates, audience, format, etc.) |  |  |
| **Coaching/mentoring experience** |
| * 1. Have you provided coaching or mentoring in Social Value?
 | Yes | No |
| If you responded ‘Yes’, please provide details (dates, format, sector, topics, objectives, outcomes, etc.) |  |

1. **What content are you able to share and why?**

|  |
| --- |
|  |

1. **What training delivery methods will you use?**

|  |
| --- |
|  |

1. **How will you engage participants and ensure active participation and learning?**

|  |
| --- |
|  |

1. **What type of materials and resources will you provide?**

|  |
| --- |
|  |

1. **How will you measure success?**

|  |
| --- |
|  |

1. **Can you provide any post-session support or follow up? If yes, please describe.**

|  |
| --- |
|  |

1. **How do you ensure the quality of your service?**

|  |
| --- |
|  |

1. **What mechanisms do you use to gather and incorporate feedback your customers?**

|  |
| --- |
|  |

1. **Describe a challenging issue you have faced as a social value practitioner and how you have addressed/ responded to this challenge**

|  |
| --- |
|  |

1. **How do you explain technical social value concepts to non-technical stakeholders?**

|  |
| --- |
|  |

1. **How do you see your career developing in the social value sector?**

|  |
| --- |
|  |